

By-Laws

MAYOR'S COMMITTEE FOR PERSONS WITH PHYSICAL & MENTAL CHALLENGES

BY-LAWS

MAY 1997 (REVISED)

MAYOR'S COMMITTEE FOR PERSONS WITH PHYSICAL & MENTAL CHALLENGES BY-LAWS

ARTICLE I

Name: _____

The name of this organization shall be:

The Mayor's Committee For Persons With Physical & Mental Challenges.

(Abbreviated as Mayor's Committee)

ARTICLE II

Mission Statement: _____

To assist the community at large and the community of people with disabilities in expanding mutually beneficial opportunities inherent in an all inclusive community.

ARTICLE III

Functions:

The functions of the Mayor's Committee For Persons With Physical & Mental Challenges shall be:

1. To educate, promote and encourage accessibility throughout the community of Federal, State and Local accessibility codes and increase public awareness of issues pertaining to persons with mental and physical challenges.
2. To advise the City, County and Community organizations on issues pertaining to persons with mental and physical challenges.
3. To provide a regular forum for the discussion of issues pertaining to persons with mental and physical challenges.
4. To affiliate with the Governor's Planning Council for Persons with Disabilities, the President's Committee on Employment of People with Disabilities, and the National Organization on Disability and to cooperate with promotional activities of these and other organizations.

Conduct:

Members of the Mayor's Committee may only make statements on behalf of the Committee with prior approval of the full Committee.

ARTICLE IV

Membership:

1. The membership of the Mayor's Committee shall be composed of individuals who are mentally and physically challenged or are concerned with issues pertaining to mentally and physically challenged persons, as well as representatives of businesses, agencies and other organizations functioning within the Columbus area.
 - Individuals may become members of the Mayor's Committee by meeting the following requirements-
 - Making written application to the Mayor's Committee.
 - Attending at least two (2) out of eight (8) regularly schedule meetings.
 - Taking a four (4) hour accessibility tour within the Community.
 - Having a willingness to support the mission of the organization.
 - A member will be eligible to vote if they have attended at least five (5) out of the last eight (8) regularly scheduled meetings.
2. Any member who fails to attend at least fifty percent (50%) of the annually scheduled meetings of the Mayor's Committee during the calendar year shall be considered an inactive (non-voting) member for the following year. Completion of an application must be made to re-apply.

ARTICLE V

Officers:

1. The officers of the Mayor's Committee shall be a chairperson, a vice-chairperson, and secretary/treasurer.
2. The duties of these officers shall be the normal duties pertaining to these offices. Election of officers shall occur at the last regularly held meeting of the year. Terms of office running from January 1 through December 31.
3. If the office of chairperson becomes vacant during the year or if the chairperson is unable to serve, the vice-chairperson shall automatically assume the duties of the chairperson. Vacancies in other offices during the year will be filled by election by the members at a regular meeting.

ARTICLE VI

Executive Committee:

1. The Executive Committee shall be composed of the three officers of the Mayor's Committee.
2. The Executive Committee shall serve as a planning and steering capacity and shall set the agenda for the regular meeting for the Mayor's Committee.
3. The Executive Committee may appoint subcommittees and chairpersons of such subcommittees as is necessary to fulfill the task force's mission.
4. When necessary, it shall also make decisions for the Mayor's Committee between regular meetings. The Executive Committee shall report these decisions to the full Mayor's Committee For Persons With Physical & Mental Challenges at the next regular meeting. If the decision involves an issue which pertains to a particular subcommittee, the chairperson of that subcommittee shall participate in making the decision.

ARTICLE VII

Meetings:

1. Meetings shall occur on a regular basis, usually the second and fourth Thursday of each month, at City Hall. The Executive Committee may meet on its own accord throughout the year.
2. Members shall be notified of the meetings by normal means of communication (e.g. newspaper notices, letters, telephone calls or other methods). Such notification will be the responsibility of the secretary/treasurer.
3. Subcommittee meetings may occur independently of the Mayor's Committee meetings.
4. The meetings and elections shall be governed by Robert's Rules of Order.

ARTICLE VIII

Funds:

1. Funds may be solicited by the Executive Committee to support the activities of the Mayor's Committee For Persons With Physical & Mental Challenges.
2. The secretary/treasurer shall reconcile sources and uses of funds and financial statements. The secretary will make month reports to the Mayor's Committee on any activity.
3. Prior to any change in the office of secretary/treasurer, an audit will be conducted by the secretary/treasurer, the secretary/treasurer-elect and a person appointed by the chairperson. Audits may be conducted at other times at the discretion of the chairperson.
4. No part of monies or funds collected that may come into the treasury of the Mayor's Committee from any source whatsoever shall benefit any officer, director or member of the Mayor's Committee or other private individual.
5. In the event that the Mayor's Committee should cease to exist at any future time, monies remaining shall be assigned by the Mayor to any similar organization to further the goals and ideals of the original committee.

ARTICLE IX

Amendments:

These by-laws may be amended at any regular or special meeting of the Mayor's Committee For Persons With Physical & Mental Challenges by a two-thirds vote of those eligible members present, providing that a notice of the proposed amendment and meeting shall be distributed to all members at least ten (10) days prior to the meeting.

Revision Date: Thursday, May 22, 1997

Review Date: May 1998